

Princeton Broadband MLP - Regular Meeting Minutes

Town of Princeton, MA, Town Hall Annex

September 21, 2017 - 7:30 PM

Present: Chairman: John Rowell (JR), John Kowaleski (JK), Richard Chase (RC)
Matt Russell (MR), PBMLP Asst. Mgr. Marty Dell'Erba (MD'E)

- I. Chairman Rowell called the meeting to order at 7:30pm
- II. Minutes of the September 14, 2017 meeting were unanimously approved as written.
- III. Make Ready Pole Work Progress and Discussion

Verizon has stated they would sign the assumption & assignment agreement drawn up and revised by MLP counsel, Jack Ferriter. This agreement is between PBMLP and Charter, and is a transfer of pole attachment rights from MLP to Charter. Verizon and PMLD are included as signatories to make them aware of the agreement. Verizon stated they will sign agreement once all parties have signed and there is no need for Verizon form 20.

Motion from (JR) to approve the assumption and assignment agreement to transfer pole attachment rights to Charter as is and to authorize MLP Manager to sign on behalf of the MLP, their acceptance of this agreement, including any minor changes from parties and our attorney.

The motion was unanimously approved as written.

Execution of the Assignment and Assumption Agreement between PBMLP and Charter will proceed posthaste.

- IV. Review and Authorize PBMLP Expenses
 1. Verizon additional charges for license #12 \$1,647.92 Unanimously authorized

There may Charges or refund for the last attachment application #11

V. PBMLP Closeout

Steps Taken: (JR) confirmed protocol and timing to cover scheduling of formal audits, fiscal year accounting and residual legal obligations of the PBMLP. (MDE) is aware of March 2018 deadline for 2017 DPU audit and stated it is best to get it to Gouett & Salvidio, auditor in early January in order to avoid the Tax season rush.

VI MBI Report - Status of reimbursement

PBMLP previously voted to take no further action to avoid splitting Town response into two, therefore deferring to BoS for follow-up.

VII Interaction Between Charter, BoS, Stakeholders

PBMLP is prepared to offer technical advice as required. (MDE) received requests from Charter regarding conduit and questions on private or public road status. (MDE) provided Charter the information requested.

VIII Communications Huts

Three huts are available; valued at \$10k each and above.

Steps Taken: (JK) has reached out to Towns and there is interest. Also checked WEB and found used similar model numbers. (JK) recommends keeping huts in shrink wrap as they are new and have not been opened. Marty or Nina will be point of contact. Process options for surplus property disposal being reviewed.

Action Item: determine who has keys and Hut documents and who will be primary contact.

Meeting adjourned at 8:40pm

Respectfully submitted, Marty Dell'Erba, clerk 9/25/17